



Registered with the Higher Education Commission Fiji under the Higher Education Act 2008.  
Registration Number RGN 0096/26

# SHORT COURSE TRAINING CALENDAR

## MAY 2026



**NADI CAMPUS**

Course Name	Date	Mode	Duration	Fees
<b>Business &amp; Soft Skills</b>				
Psychosocial Hazard Identification	06/05/2026	Face to Face	1 Day	\$200.00
Disruptive HR Practices	13/05/2026	Face to Face	1 Day	\$200.00
Driving Employee Engagement for Success	20/05/2026	Face to Face	1 Day	\$200.00
Cross-Cultural Communication for Healthcare Professionals	24/05/2026	Face to Face	1 Day	\$225.00
Powerful Skills for Training Managers, Officers & Administrators	27/05/2026	Face to Face	1 Day	\$200.00
Operations Management	30/05/2026	Face to Face	1 Day	\$225.00



**NADI CAMPUS**

<b>Course Name</b>	<b>Date</b>	<b>Mode</b>	<b>Duration</b>	<b>Fees</b>
<b>Hospitality &amp; Tourism</b>				
Safe Food Handling Practices	06/05/2026 - 07/05/2026	Face to Face	2 Evenings	\$230.00
Customer Service Control Room – Fixing Guest Experience in Real Time	06/05/2026 - 07/05/2026	Face to Face	2 Evenings	\$200.00
Mastering Cost Control & Waste Reduction in Food Operations	12/05/2026 -13/05/2026	Face to Face	2 Evenings	\$230.00
From Complaints to Loyalty – Mastering Guest Recovery	12/05/2026 -13/05/2026	Face to Face	2 Evenings	\$200.00
Mastering Allergen Awareness & Special Dietary Care in Food Service	20/05/2026 - 21/05/2026	Face to Face	2 Evenings	\$230.00
Induction and Orientation Skills for Supervisors and HR	20/05/2026 - 21/05/2026	Face to Face	2 Days	\$300.00
Identifying Performance Gaps & Improvement Strategies	22/05/2026	Face to Face	1 Day	\$220.00
Anticipating Customer Needs and Service Etiquette	26/05/2026 - 27/05/2026	Face to Face	2 Days	\$300.00



## NADI CAMPUS



Course Name	Date	Mode	Duration	Fees
<b>ICT Training</b>				
Artificial Intelligence for Educators	06/05/2026	Face to Face	1 Day	\$225.00
Computing Skills with AI Copilot	07/05/2026 - 08/05/2026	Face to Face	2 Days	\$350.00
Game Development	12/05/2026	Face to Face	1 Day	\$225.00
Graphic Designing with Photoshop	14/05/2026 - 15/05/2026	Face to Face	2 Days	\$350.00
Cybersecurity for Beginners	18/05/2026 - 19/05/2026	Online	2 Evenings	\$200.00
Web Designing & Development for Novice Entrepreneur	20/05/2026 - 21/05/2026	Online	2 Evenings	\$200.00
Artificial Intelligence for Business	22/05/2026	Face to Face	1 Day	\$225.00



## NADI CAMPUS



Course Name	Date	Mode	Duration	Fees
<b>ICT Training</b>				
Microsoft Office Excel with AI Copilot	25/05/2026	Face to Face	1 Day	\$200.00
Networking for Beginners	26/05/2026 - 27/05/2026	Online	2 Evenings	\$200.00
Professional Photographic & Editing with Photoshop	28/05/2026 - 29/05/2026	Face to Face	2 Days	\$225.00

**MORE INFO**



Please contact Altaab Khan, Head of Business & Professional Continuing Education on email [akhan@oit.ac.fj](mailto:akhan@oit.ac.fj) or call on (679) 672 0123